



P&C General Meeting

Term 4 - 1 December 2020

Supporting our school, our students, and our school community

Meeting: General Meeting

Meeting Date and Time: Tuesday, 1 December 2020 from 7:00pm

Location: MWPS New Science Room and via Zoom
Zoom Meeting ID 67527791056 Code 484472

MINUTES

1. Meeting opened at 7.04pm by Tracey Martin
2. Conflicts of interest declared - none
3. Meeting attendance and apologies:

Attendance at MWPS Science Room:
Tracey Martin, Tony Falzarano, Ali Devlin, Sarah Bickford, Jessica Kirkham, Julie Organ, Wendy Mwanga and Catherine Wyles

Attendance by Zoom:
Gayle Graham, Emma King, Karen Petersen, Jo-ann Plowman and Helen Yardley,
4. Minutes of 2019 Term 3 General Meeting (Not approved at the Term 4 meeting as a quorum was not reached)
Motion 1: *That the MW P&C Association's Minutes of the 2019 Term 3 General Meeting be received and adopted.*
Moved: Gayle Graham Seconded: Tony Falzarano Carried
5. Review of Open Action Items from 2019 Term 3 General Meeting
Motion 2: *That the MW P&C Association's 2019 Term 3 General Meeting Action Items have been received.*
Moved: Tracey Martin Seconded: Tony Falzarano Carried
6. Review of the Term 4, 2019 General Meeting Agenda
This meeting was held to discuss any new business arising. Voting could not take place as a quorum was not reached.
Motion 3: *That the MW P&C Association's 2019 Term 4 General Meeting reports have been received.*
Moved: Tracey Martin Seconded: Tony Falzarano Carried
7. Review of the Term 1, 2020 Committee Reports
Motion 4: *That the MW P&C Association's 2020 Term 1 General Meeting reports have been received.*
Moved: Tracey Martin Seconded: Tony Falzarano Carried

8. Minutes of the 2020 Annual General Meeting

Motion 6: *That the MW P&C Association's Minutes of the 2020 Annual General Meeting be received and adopted.*

Moved: Tracey Martin Seconded: Tony Falzarano Carried

9. Review of the Term 3, 2020 Committee Reports

Motion 5: *That the MW P&C Association's 2020 Term 3 General Meeting reports have been received.*

Moved: Tracey Martin Seconded: Tony Falzarano Carried

10. Reports

- President's Report
- School Principal's Report
- Treasurer's Report
- Sub-committee Reports

Motion 7: *That the members of the Manly West P&C Association support the implementation of the Governance Review.*

Moved: Tracey Martin Seconded: Tony Falzarano Carried

Motion 8: *That the members of the Manly West P&C Association support the appointment of a paid Finance Manager.*

Moved: Jo-ann Plowman Seconded: Tony Falzarano Carried

Motion 9: *That the members of the Manly West P&C Association support the recommended nominee for the Band scholarship recipient.*

Moved: Emma King Seconded: Tony Falzarano Carried

Motion 10: *That the members of the Manly West P&C Association support the canteen to adopt the Northern Beaches Council's "Swap for Good" initiatives as appropriate.*

Moved: Ali Devlin Seconded: Sarah Bickford Carried

Motion 11: *That the members of the Manly West P&C Association support the "Sell it Back to Parents" program at the end of each school term.*

Moved: Ali Devlin Seconded: Sarah Bickford Carried

Motion 12: *That the members of the Manly West P&C Association support the introduction of Waste Free Wednesdays in 2021.*

Moved: Ali Devlin Seconded: Tracey Martin Carried

Correspondence: Nil

Other Business: None noted.

10. Meeting closed at 8:45pm by Tracey Martin

General Meeting Reports are available on the P&C website
Next Meeting: Term 2, 2021 – 1 June 2021

The 2020 Term 4 General Meeting Minutes were approved at the 2021 Term 2 General Meeting held 1 June 2021.

2021 President

1 June 2021

2020 Term 4 - REPORTS

President's Report

2020 was the Year of Change. Our services were impacted, our tenure year was extended then shortened, our memberships changed, and the way we hold our meetings modified.

We had changes to staff, we changed the way we delivered our services and we benefitted from a number of Government subsidies.

Many of our staff qualified for JobKeeper payments and some of those staff will remain on JobKeeper Phase 2 until January 2021. Our BASC qualified for Childcare subsidies and the P&C overall qualified for the Boosting Cash Flow subsidy.

The downside to COVID was the impact it had on our school community and our inability to hold our regular social events and fundraising activities, but it offered so many new opportunities as well.

- We built stronger teams by meeting with them more regularly to help them adapt to latest instructions from the Dept of Education.
- We gained support from the Dept's local area officer when seeking clarity on the inconsistencies on the Department's website and from James Griffin Manly MP on band issues.
- When the canteen was closed - Children without lunch were provided for by the BASC centre.
- New hygiene practices were introduced in all our service centres. The school upgraded the hand washing facilities in the toilet blocks too.
- Our uniform shop adapted to cater for the change of uniform orders and more people are now aware of Flexischools online ordering system.
- FairWork Australia, ATO and the P&C Federation provided more support than ever before. And as a result, we no longer need to engage an external HR service supplier which is a significant cost saving to the P&C.
- Our contract with Employsure was not renewed (finally!)
- The P&C content was given a new look in the MWPS newsletter
 - Well received by the P&C, school, and parent community
 - Proven effective in bringing services together on a weekly basis
 - Provides improved support to all services and our service centre managers
 - Improved coordinated approach and awareness of P&C services.
 - Was even given praise by James Griffin, MP for how well we implemented the Government's policies into our service delivery.

- The Minister even got on board and declared that P&C Associations were able to hold online meetings and updated the Prescribed Constitution.
- The P&C Federation coordinated the purchase of discounted Zoom licenses for all Associations
- Although later in the year, we also held a highly successful hybrid Annual General Meeting and we can now offer this facility to all our meetings.

Unfortunately, the interruption to the school year impacted our membership numbers which are down by more than half from 2019. But we do have a lot more members volunteering on our sub-committees with is wonderful.

Administration post AGM

- Membership Lists have been updated.
- Membership Payments – have been banked and receipts issued
- Working With Children Check Number Or Volunteer Declarations – have been received and updated for committee members.
- Sub-Committee Induction Information – NEW! And loaded onto the website along with new reporting and project templates.

WEBSITE

The website is slowly being updated with new information to support our services, our committees, and our projects. It is also being better utilised for easy access to our meeting information for our teams and our members.

STAFFING

Kitchen Garden Maintenance Staff

This role will move to school at the end of Term 4. It has remained with the P&C this year due to benefits offered by JobKeeper.

Communications and Administration position

This casual role was identified as no longer being required and was made redundant at the end of October 2020.

Payroll

Ruth McDougall is working only three days a week to take time in lieu from when she was on long service leave.

MEETINGS ATTENDED ON BEHALF OF THE P&C

- Term 3 & 4 MWPS Environment Committee
Attended the Term 3 MWPS Environment Committee and reported back to the then P&C Environment Committee. Attended the Term 4 MWPS Environment Committee along

with incoming Environment Committee Convenor Ali Devlin. Angie Penn JG maintenance officer also attended.

- Uniform and Canteen Sub-committee meetings
Assisted and welcomed new convenors.
- SRC Meeting Term 3
 - Water of the Oval review (originally raised in 2019)
 - Labelling Day – Phase 1 uniform items
 - Both projects were voted unanimously by the SRC.
- SRC Meeting Term 4
 - Water on the Oval – update
 - Labelling Day – Phase 2 – outcomes of Phase 1 and Phase 2 – accessories, drink bottles, lunch boxes and personal equipment.
 - New sushi packaging – on behalf of the canteen.

KINDY INFORMATION NIGHT AND ORIENTATION DAYS

The information for new Kindy Parents was updated to incorporate all P&C Information.

Myself and Ashleigh Searle, Uniform Shop Manager presented at the Kindy Information night webinar on Thursday 29 October. We also attended the information morning to sell uniforms and answer questions. Ashleigh also opened the uniform shop on the student orientation mornings on 4 November and 10 November.

Ashleigh prepared fabulous, bundled starter packs for sale. The new starter pack was a huge success and received loads of praise saying how professional it looks. Many thanks to Ashleigh, Alison Gracia and the many volunteers who supported the new Kindy parents and students.

SURVEYS AND PROGRAMS

The P&C supported the school by promoting the

- Tell Them From Me Parent Survey
- Northern Beaches Council School Zone Safety Survey
Further information can be found in the School Zone Safety report.

P&C EXECUTIVE RUN - ENRICHMENT PROGRAMS AND PRESENTATIONS

Dr Michael Carr-Gregg –Thursday, 12 November.

These talks were jointly funded by the P&C and the school.

Highly anticipated and well worth the wait. Michael presented to the Year 5 & 6 students in the afternoon and spoke about Starting Secondary School, cyber bullying, and good use of screen time.

The evening talks were for parents and topics focussed on Child wellbeing - increasing social and resilience skills for our children in k-6

Topics include:

- Mental health challenges facing primary school aged children and how you can help
- The 5 key components for resilience in children
- Learn the 3 key messages every parent should know
- Keeping your child safe online
- Gaining the most from screen time.

Interrelate – Thursday, 19 November

P&C to funded talks due it being to first time offered online.

Where did I come from? and Preparing for Puberty. Some issues as Interrelate sold it as being 120 family tickets per session However, there were only a total of 120 tickets available. 120 is the cut off to guarantee the quality of their broadcast.

There are many wonderful things planned for 2021 and I thank all our members, our subcommittee convenors and their teams, our fantastic Executive who worked tirelessly this year and to the school for their continued support to the P&C.

It is this commitment, dedication and enthusiasm that allows us to provide great services and implement wonderful programs and initiatives to support MWPS, the students and the school community.

A huge thank you to everyone and, with only two and a half weeks left of school this year, I wish you all a very safe and happy summer holiday.

Tracey Martin
President

Principal's Report

Thank you to the P&C for continuing with all the committees such as the BASC, Canteen, Band, Kitchen Garden and Uniform throughout the last term despite the difficulties with the guidelines for COVID-19.

These guidelines have given us many extra meetings to manage some of the requirements for parents to be on site at times such as class parent helpers, Kindergarten Orientations, Presentations Days and Dance Expo at the end of Week 9. However, we are very appreciative of the parent support and cooperation.

Growth and Attainment 2021-2024 Reading and Numeracy

Over the last two terms, we have been analysing our data so that we know where our students are and what we need to do to increase the levels particularly for Reading and Numeracy by 2022. We are completing a situational analysis in preparation for our **Strategic Plan 2021-2024**.

- **Strategic Direction 1 2021-2024 Growth and Attainment-School Targets**

In 2019, 70.29% of students achieved in the top 2 bands in Reading across Years 3 and 5. This reflects an upwards trend from 2017. To meet the school target in the Agreed Upper Board of 80%, we will need an increase of 10% from our 2019 results by 2022.

In 2019, 61% of Year 3 and 5 students achieved Top 2 bands (or equivalent) in Numeracy. This extends the upward trend in 2017 and 2018 to the agreed upper bands. We will need to increase to 72.5% by 2022.

In 2020 and 2021 as part of the Situational Analysis, we are conducting some surveys including Tell Them From Me Survey, Manly West School Vision 2021-2024, Mathematics Survey and What's Best Survey for Staff and some Triad talks with Year 3 students regarding Visible Learning.

- **Professional Learning/ Assessments for Students**

At Manly West we are on track with this as we invest large amounts of time and money in raising the quality of our teachers through exceptional and regular Professional Learning for our teachers. Our teachers are also given time to observe lessons with other teachers. Visible Learning practices are now embedded in our pedagogy as part of our teacher pedagogy.

This Semester, Manly West has been involved in a number of External Assessments such as Check In Assessments for Year 3, NAPLAN Online preparation for 2021 for Year 4 and some Year 3 students, and the Year 1 Phonic Trial Assessment.

AMU

This year we finished the Science and Art Room with new timber deck and renovated the Staff Room Kitchen and Bathrooms. Since then the AMU has paid for new roofing across D Block and the Canteen will have new concrete surrounds funded by DoE in January 2021. The school has also paid for the new Acknowledgement of Country Aboriginal Artwork,

security cameras, new furniture for the Science and Art Room, new fence work in the Kindergarten area and at the back of the playground equipment as well as new fencing alongside the chicken coop. We have also paid for a number of interactive whiteboards and reading and maths equipment.

We have been given approval for the cricket nets to be replaced and we have just received notice that the water station for the oval will go ahead. We have to wait for AMU to get in touch with me and this will probably not happen till Term 1 2021. We have also been given approval for Air Conditioning Cooler Classrooms however we have to wait for AMU for rollout of this.

Kindergarten Transition for Year 1 2021/Year 5 Leadership/ Year 6 Pedlars' Parade

Today Jenni Milburn and Wendy Mwanga presented a webinar for parents of Year 1 students 2021. This is to support parents moving from Kindergarten to Year 1.

Thank you to the Year 5 students for their incredible management of the Leadership positions in preparation for 2021. They have all shown leadership qualities, resilience and maturity.

Thank you to the Year 6 students who were outstanding with the Pedlar's Parade. They raised \$1000 for Kenya Aid. They have been an excellent cohort and have displayed excellent qualities throughout this year.

P&C

Thank you to the P&C who are presenting us with \$40000 for Air Conditioning in the future and \$40000 for technology. We have been recently replacing the Interactive Whiteboards in the classrooms that had old interactive whiteboards and these cost approximately \$6000 each so this is a very valuable support.

MW Vision 2021-2024 Survey for Parents Students and Staff –see above.

There is a survey for all stake holders that will be sent out in Term 1 2021. The staff have already completed this survey.

Manly West Vision 2021-2024

All students reach their full potential to succeed academically and thrive as healthy, active, critical and creative thinkers and local and global life-long learners who connect and contribute to their school community and society.

Why:

We want a student centred vision that enables our Manly West students to reach their full potential.

How:

This vision is promoted in a respectful, supportive and challenging learning environment that incorporates school wide collective responsibility in partnership with staff, students, parents and caregivers.

We will focus on:

Strong foundations and high expectations particularly in Literacy and Numeracy.

Teaching and learning confidence of staff and students continually being enhanced and refined.

Effective Visible Learning practices, high impact Professional Learning and close learning partnerships with parents.

Thank you!

Thank you to Tracey Martin for assisting us with two panels this semester including the MW Deputy Principal position and also a teacher position which has just been filled. The successful candidate for the DP position is Mrs Amber Fuller. The successful candidate for teacher position is Miss Anika Vasara. They will officially start their positions in 2021.

We would like to thank all the parents/ caregivers this year for the incredible support that has been given to the school and we wish everyone a very safe holiday and rest with the hope that 2021 will allow us to have parents on site more often.

Julie Organ

Principal Report Dec 2020.

Finance Report

Tony Falzarano provided an update on the P&C budgets and how each of the services are tracking against the 2020 budgets.

The P&C was benefitted from government subsidies as a result of COVID-19 and we were also able to claim JobKeeper allowance on behalf of many of our staff.

The P&C is tracking well against budget and we will see a profit for this financial year.

All reports will be completed and sent to the Auditor in early 2021.

Tony Falzarano
Treasurer

Manly West Bands

News and updates

Due to Covid restrictions the band program was suspended in Term 3.

Parents were refunded one term's worth of fees

During this time Penny offered a percussion program which was well received

All bands returned to full time rehearsals for Term 4

All sectional and private tutorials for Manly West students have returned for Term 4

What's ahead

Dates have been set and approved for Term 4:

Wednesday 28 October: Band Information Night, 6.30pm - Run via Zoom.

Monday 16-Thursday 19th November: Recording for the NSW Band Festival. The recording will be shared with parents and carers.

Thursday 19 November: Training Band Auditions from 9.20am

Friday 20 November: IB, CB and PB Auditions from 9.20am

Thursday 3 December: 3-6 Presentation Day:

- Performance Band to potentially perform.
- Instrument Return to Hall after presentation (IB, CB and PB) for HIRED instruments
- Pizza Lunch: Lunch time - this year we will be handing out individually wrapped goodies (not pizza!)

Tuesday 8 December: 1-2 Presentation Day:

- Training Band to potentially perform
- Instrument Return to Hall after presentation (TB) for all HIRED instruments and all Accent on Achievement books

Friday 11 December: Instruments to be collected for servicing

Volunteer update

Emma King is our Band Convenor.
Additional committee members are Suzanne Cairns and Karen Peterson.

Budget tracking

167 invoices were issued at the beginning of term 4. As of 9 November, 40 are outstanding for payment.

Approval of 2021 Scholarship Student

We have identified Tyah Rubes – currently in Concert Band as a deserving student for the 2021 Band Scholarship as provided by the P&C. Tyah is a beautiful flute player who has demonstrated an ongoing and constant commitment to band. Her family is suffering some financial hardship. Penny would love to see her be able to continue with the band program. We would also like to ask that the P&C support her in payment of her invoice for Term 4 2020 as the student who was receiving the scholarship for 2020 decided to withdraw from the program. Thanks for your consideration.

Motion to support the Student Scholarship - carried

Nicole Macnicol
Band Coordinator

Before & After School Care Committee

News and updates

Rating & Assessment inspection – BASC was visited by the NSW Department of Education in September 2020 for its periodic Rating & Assessment review. It has now received the final report which was overwhelmingly positive - particularly regarding the areas of Relationships with Children, Staffing Arrangements and Collaborative Partnerships with Families and Communities. Huge congratulations to Sarah Peters and her whole team on this outstanding recognition of the quality care they provide for the children.

Sun Protection Policy – BASC has finalised its Sun Protection Policy which Sarah Peters will now lodge with Cancer Council to become a 'SunSmart' service.

Enrolments – the centre now has all rooms available to it following completion of the building works in the school which had necessitated the re-assignment of the Toone Room and the STEAM Room for alternative purposes meaning that they had been unavailable to BASC.

Wait list data is provided below. Encouragingly, current wait lists for each session are nil for all before school sessions and for Friday after school.

	BSC		ASC		
	Wait list	Active	Wait List	Active	Next offer goes to an enrolment received
Mon	0	0	90	6	August 2019 (12 til Kindy 2020)
Tue	0	0	86	2	Kindy 2020
Wed	0	0	82	3	Kindy 2020
Thur	0	0	92	4	Sept 2019 (8 til Kindy 2020)
Fri	0	0	0	0	

Kindy 2021 enrolments are now being received; BASC anticipates being able to offer morning sessions to these children soon:

	M	T	W	Th	F
BSC	52	58	58	57	53
ASC	61	68	66	65	58

What's ahead

Catering – currently, casual staff are preparing after school care catering however once attendances reach the 210 capacity this will not be sustainable ongoing. Sarah and the team continue to consider longer term options for evolving the catering for the centre with expanded numbers and will bring recommendations to the Committee in 2021.

APPROVED PROJECT: Year 2 Room veranda shade blinds – two quotes have been received and a third is expected soon. Once received, Sarah Peters will make a recommendation for installation.

APPROVED PROJECT: Year 2 Room interconnecting doors – quotes for this project will be sought once shade blinds have been finalised.

APPROVED PROJECT: Amphitheatre shade – progress on this project is pending further discussion with the School.

Budget tracking

The Committee reviewed the Finance Report for 2020 showing actual results through to Term 3 2020 showing an aggregate \$226k surplus of income over expenditure, which represents a \$32k positive variance to budget.

2021 fees will remain unchanged from current fees for Term 1, pending submission of a draft 2021 budget to the Term 1 meeting. It was noted that the strong operating surplus in 2020 would be able to support a modest deficit result in 2021 if required.

Sarah Falzarano
BASC Convenor

Canteen Committee Report

News and updates

- The canteen committee voted to adopt the Northern Beaches Council Swap for Good School Canteen Action Plan (see attached)
- Canteen is supportive of a yellow bin to gather drinks containers from the school to be returned to the Return and Earn machines and profits returned to the P&C.

What's ahead

- The Canteen Committee will be working through the Action Plan and will consult with the Kitchen Garden and Environment Committees.
- Straws and water bottles have already been removed from the canteen and Bio cups are used for the slushies. So focus will be on the sushi containers.
- Canteen staff have a compostable box option ready to go. Just awaiting the go ahead from School and P&C.

Volunteer update

- For Term 4 we have 159 vacancies.
- 111 to fill from first Nov to end of term 4. – Current period
- We have a system to ensure last minutes vacancies are filled by a volunteer.
- Canteen continues to use whatapp for canteen volunteers to communicate – working well.
- Promotion of this in the school newsletter, within the P&C Membership or class parent network would be of benefit to the canteen.
<https://chat.whatsapp.com/Dk778ubNBu1m6SuVSfVqW>

Budget tracking

- Work on the Budget for the 2021 period has commenced.
- Canteen would like to start an asset register to help with budgeting.
- Can Finance Committee confirm if this document is already in existence for the canteen?

New project submission

- Northern Beaches Council Swap for Good School Canteen Action Plan

Motion to support the project implementation

- Northern Beaches Council Swap for Good School Canteen Action Plan

Kate Mooney
Canteen Coordinator

Environment Committee

News and updates

LABELLING DAY - LOST PROPERTY AWARENESS PROGRAM

The P&C, the school exec and the students are working collaboratively on ways to reduce the piles of lost property items.

Tracey Martin, P&C President has been leading this campaign on behalf of the Environment Committee. Tracey presented to the SRC in Terms 3 and Term 4.

An awareness program was implemented to support this project and included:

- SRC meetings
- School assemblies
- Newsletter content.
-

Term 3 Labelling Day

The P&C supported the Term 3 Labelling Day with laundry markers for each classroom and focussed on school uniform clothing items only. The result was a big reduction in unclaimed school uniform items at the end of Term – only 20 unclaimed items, these were donated to the uniform shop for resale as second-hand items.

The future . . .

- Labelling days will take place in Week 3 of each Term. Future labelling days will include all uniform items and accessories such as library bags, school bags, drink bottles and even toys and sports balls etc. Lunch boxes are tricky as they are often rotated due to contents.
- Note the 2020 Term 4 labelling day did not take place due to the Count Me In assembly.

KITCHEN GARDEN NEWS

Several schools have been interested in our Kitchen Garden and are looking into repeating this at their sites.

NEW IDEAS AND INITIATIVES

Plan to have a Zoom Call with several school in our Local Government Area on environment initiatives that we could look to learn from and potentially look to implement.

What's ahead

1. "Lost Tupperware"

Following on from Labelling Day, we are looking into ways to deal with lost property plastic items. As discussed in the Environment meeting (October,2020) – Identify if BASC can lend us their dishwasher over lunch and use the kitchen after high peak to clean Tupperware and see if we can look to "sell it back to parents at the end of term ahead of the new term. Funds to go back into Enviro budget for other initiatives. Volunteers will be required to assist with this program."

Motion: That the members of the Manly West P&C Association support the "Sell it back to parents" program at the end of each term. Carried

2. WASTE FREE WEDNESDAYS

The P&Cs Environment Committee is working with the school to implement Waste Free Wednesdays in 2021.

A detailed plan will be prepared with the school and an awareness campaign will be implemented for all students, teachers and parents.

Motion: That the members of the Manly West P&C Association support the introduction of Waste Free Wednesdays in 2021. Carried

Ali Devlin
Environment Convenor

Events and Fundraising

COVID IMPACT ON EVENTS AND FUNDRAISING

The restrictions set by the NSW Government and NSW Department of Education prevented all parent events to take place in 2021.

The approximate lost earning from these events is between \$15k - \$20k.

CANCELLED EVENTS

Two proposed events in Term 1 and early Term 2 were cancelled:

- Easter Morning Tea and the
- Mother's and Carer's Day Stall.

Planning had commenced for both events and items have been purchased. These items are now in storage for the 2021 events.

Many thanks to Tracey Martin and Nicole Macnicol for their efforts in planning these events.

FUNDRAISING ACTIVITIES FOR 2020

The following fundraising activities continued throughout 2020.

- 1. Entertainment™ Book Memberships**
Sales Coordinator: Tracey Martin
Online orders www.entbook.com.au/2y00428
- 2. THRIVE! The KG Cookbook**
Sales Coordinators: Carolyn Miles, Jessica Kirkham, Angie Penn and Tracey Martin
Online sales through Flexischools and instore at the Uniform shop
- 3. Manly West tea towels**
Online sales through Flexischools and instore at the Uniform shop
- 4. The Athlete's Foot – School Rewards Program**
Coordinator – Tracey Martin

Fundraising figures for these activities will be available at the end of Term 4.

- **Please note that** Nicole Hale, contacted the P&C about new fundraising opportunities via email on 14 August 2020. This was noted in the Term 3 report, however, no concepts or plans were received.

FUNDRAISING IN 2021

The Executive briefly spoke about opportunities for 2021 and we are still waiting on instructions from the Department of Education and the Government.

Tracey Martin
President

School Zone Safety and Awareness

News and updates

In the absence of a Traffic Sub-Committee the P&C Executive has continued to work with Northern Beaches Council on school zone safety and awareness programs.

This included:

- Assisting the school with promoting the Northern Beaches Council School Zone Safety survey. 187 comments were received. They are now being reviewed for the ongoing planning in the area. Newsletter only.
(Term 3 Week 9 through Term 4 Week 2)
- Promoted Road Safety Week 2020 – 15-22 November. Newsletter and P&C website
(Term 4 Week 6)

Future programs will be promoted as needed.

Tracey Martin
President

Uniform Sub-committee

News and updates

- 1) Blue school blouses have been made using better quality material. Logo just needs to be darker
- 2) White band shirts were discussed with reference to lowering the price and the supplier has been in discussions regarding this. Proposal to have blue and white shirts at \$27. To be raised with Exec and Finance committee

- 3) Culottes – local supplier has provided a sample as current supplier does not always deliver on time. Uniform shop manager is undertaking more research on this
- 4) Tagging system, Rag Tag, for clothing was discussed but general feeling is that it is too costly to implement and maintain. Labelling day is of more interest
- 5) Clothing recycling for uniform not fit for re-sale is not to be advertised, just something the uniform shop manager will deal with when necessary

What's ahead

- 1) Selling raincoats in the uniform shop is being considered. Maybe trial with SRC early next year? Raincoats to be displayed in the uniform shop to gauge interest
- 2) Skorts – Should these be brought back as part of the girl's official uniform? To be raised with Exec committee and determine whether it needs to be an item for discussion at GM and then voted on
- 3) Electrical upgrade for air con etc in the uniform shop. What is the current status please Exec committee?

Volunteer update

Volunteer numbers have dropped therefore ways to encourage more people was discussed. President to use sign up to ask previous volunteers to add more dates and an item will be included in the school newsletter encouraging new people

Budget tracking

Healthy bank balance for the uniform shop currently

Alison Gracia
Uniform Convenor