



P&C General Meeting - MINUTES

Term 3 - 22 August, 7pm

Supporting our school, our students, and our school community

7.05pm	Meeting opened	
7.06pm	Conflict of Interest Declaration None	
7.08pm	Attendance and Apologies - Attendance: Carly Nagle, Bec Coulson, Chiara Boyce (Valente), Kirsty Bennett, Karla Pigram, Gayle Graham (VP), Katie Schultz, Elissa Baillie (VP), Sunshine Estivo, Claire Hocking, Corinne Schmitt (T), Kylie Pintos-Oliver, Lucy McLelland, Tony Falzarano (P), Lucy McLelland (minute taker) School: Julie Organ, Amber Fuller, Wendy Mwanga Apologies: Alison Garcia, Ashleigh Serle, Marina Daillecourt, Lucy Kane, David Reynolds, Michelle Terry	
7.09pm	Welcome to new members	
7.10pm	Minutes of 2023 Term 2 General Meeting Motion 1: <i>That the Minutes of the Meeting be adopted</i> Approved	All
7.12pm	Review of Open Action Items from 2023 Term 2 General Meeting Motion 2: <i>That the Term 2 General Meeting Action Items have been reviewed (see below)</i> Updates: BASC - Additional BASC Sub-Committee action closed & replace by new BASC report below AGM succession plan - item closed. P&C will be promoting these roles with appropriate information in advance. Finance report - item closed. Corinne will address this in the Finance update. Cyber-security event - Kristy Goodwin being approached to present, starting conversations now and likely to be delivered in T1. Build Project - still waiting Department of Education approval	Owners

<p>7.20pm</p>	<p>MWPS Principal's Report</p> <p>New curriculum:</p> <p>K-2 changes are being implemented now, and the team is starting to look at Years 3-6. The Department has given a Curriculum Reform Project to support more time for teachers to get to know the new syllabus and plan. Teaching staff will be out some Wednesday afternoons and will be covered by dedicated staff who are covering Wednesdays for the whole year to minimise disruption. Teachers will use the time to plan together as a year group, e.g. look at texts considering the learning to read approach now in use (K-2 is about mechanics of reading rather than the later focus is on comprehension).</p> <p>Syllabus is aligned with the evidence based research MW have been looking at for the last 5 years so MW teachers are likely to have a solid foundation for the new syllabus, as they have already embedded many of these approaches into their practice.</p> <p>School expects all teachers to have an overview knowledge of all grades.</p> <p>Kindy now have de-codeable readers - this is a different style of learning with phonemes, moving away from stories with sight words. They are also using Rich Text for enjoyment of reading and vocab, rather than the mechanics of the de-codeables.</p> <p>Amber: Numeracy has changed some of the grouping of approaches, not major changes, tweaks and enhancements.</p> <p>Wendy: Approach to teaching spelling (under the writing component) - children participated in an assessment which was then compared to granular external data to quickly determine where children need support. Example: older children need help with the morphological component (meaning behind the words). They will repeat exercise on all the children next year and see the growth over time, and where to apply any early intervention.</p> <p>The school will probably transition away from SoundWaves over coming years.</p> <p>Change in culture with the learning support team - currently there are 3 Learning Support Teachers in the school of which 2x teachers are two days a week, and 1x teacher is one day. This equates to one full time resource and is standard for the department.</p> <p>6x SLSOs (Learning Support officers). This is based on funding so has historically been fairly transient/changeable. Three SLSOs will become permanent next year due to department changes, at least 2 of which will be full time. Change to whether teachers are temp or then become permanent. This change will be for them to be permanent to the Dept rather than the specific school</p> <p>Some money is allocated to a specific child but then other money in the pool is able to be allocated out based on where school staff see the need. One example of support is HPG High Potential and Gifted literacy has seen a focus, and literacy enrichment e.g. poetry with Beth Dowdle.</p>	<p>Julie Organ, Amber Fuller, Wendy Mwanga</p>
<p>P&C General Meeting 2023 Term 3, 22 August 2023</p>	<p>Minutes</p>	

	<p>Pedagogy (learning style) self-assessment by looking at a rubric of where they are up to now, and the next step to progress, and understand where they are in their learning progress.</p> <p>Big thank you for the 60 new desktops that P&C has funded.</p> <p>New playground equipment has been ordered with the \$110k that P&C funded. Hopefully it will be installed around October time.</p> <p>Storm water rectification behind 4C and kitchen garden starting this Thursday.</p> <p>Boyle St landscaping and aboriginal yarning circle has been completed.</p> <p>Centenary Path - waiting on block order then should install Oct, launching 23rd Nov with morning tea.</p> <p>Focus on Premier's Reading Challenge has been really great support from students. Has increased from 110 students a few years back, to more than 60% of students now. Year 5 and 6 need a bit of a push with lower percentage.</p> <p>SRC has supported 3 charities - Westmead, Scoliosis & helping fund Archie for state sports.</p> <p>Amber: House names vote will come out in the newsletter tomorrow. SRC are reviewing house points, when they're given etc. Amber is happy for us to share the house names voting link via Facebook and Class Parents.</p>	
8.00pm	<p>Treasurer's Report</p> <p><i>Motion 3: That the P&C donate \$10k to the school, to replace desktops in the Library and a Year 6 classroom.</i></p> <p>Approved</p> <p><i>Motion 4: That the P&C donate \$5k to the school, to cover the increased laying costs of the Centenary Path</i></p> <p>Approved</p>	Corinne Schmitt
8.10pm	<p>Sub-Committee Updates:</p> <ul style="list-style-type: none"> ● Band ● BASC - Independent report is being sort on best practice, 5-year strategy and, options for dealing with wait lists ● Canteen - received 5 star rating from the council, recommendation that the current payment platform be changed from Flexischools to Spriggy <p><i>Motion 5: That the current payment platform for the Canteen be changed from Flexischools to Spriggy.</i></p> <ul style="list-style-type: none"> ● Environment & Kitchen Garden ● Events & Fundraising - see below ● Uniform 	Owners

	<ul style="list-style-type: none"> Year 6 	
8.20pm	<p>Other business</p> <ul style="list-style-type: none"> Wendy provided an update Learning Support Officers. There has been a change in culture with the learning support team - currently there are 3 Learning Support Teachers in the school of which 2 teachers are two days a week, and 1 teacher for one day. This equates to one full time resource and is standard for the department. There are SLSOs (Learning Support officers). This is based on funding so has historically been fairly transient/changeable. Three SLSOs will become permanent next year due to department changes, at least 2 of which will be full time. Change to whether teachers are temp or then become permanent. This change will be for them to be permanent to the Dept rather than the specific school. The P&C indicated it would like to fund additional SLSO resources and asked Julie what would be required There was discussion of whether more support can be given to Neurodivergent Students and whether NDIS funding could be used to fund this additional support. Julie mentioned that there is a considerable impact to staff for admin time, there are additional requirements for an Access Request for a child who has a diagnosis, then an amount of money is allocated that results in a learning support person. Julie said use of NDIS funding for specific school support was not allowed by the Department of Education. Wendy and Carly will together to prepare an information pack for parents who have children needing additional support, with Wendy to consider running a specialist session on this topic to further encourage community support amongst parents, and understanding about the schools role and limitations. Building Project - School Hall - see action items below A number of events have occurred this year and more are planned for the rest of the year such as kids disco, Interrelate, parent's Trivia night and a "colour run" A request was made for a summary of major donations by the P&C to the school Seeking <i>Expressions of Interest</i> for Exec and Subcommittees in 2024 as tenure is ending. 	
8:44	Next meeting to be Tuesday 14 November at 7pm	
8:45	Meeting close	

ACTION ITEMS:

ITEM	UPDATE
<p>(T3 2023) Learning Support - new 22/8 Julie to consider what additional learning support can be provided if the P&C contributes funding for part or all of the cost. She will check with her Business Manager as to how much a resource costs.</p>	
<p>(T3 2023) Support for Neurodivergent Students - new 22/8 Wendy and her team to consider how to communicate information about what the school is able to do to support neurodivergent students with a view to having a special session on this topic to further encourage community support amongst parents, and understanding about the schools role and limitations. Lucy spoke with Wendy and propose having a P&C organised and hosted evening where School provides one part of the content.</p>	
<p>(T2 2023) Building Project - School Hall Invite <i>Expressions of Interest</i> from Community for an architect</p>	<p>22/8: Awaiting further update from the Department of Education. Too early to call for EoI for architects. This will be a long term item.</p>
<p>(T2 2023) BASC Independent Report new 22/8 Elissa to get an independent consultant report on best practice, 5-year strategy and, options for dealing with wait lists</p>	
<p>(T4 2022) P&C Annual General Meeting - attendees requested there is information sent out this year about the voting process at the AGM which will give people time to become financial members if they wish to participate in voting for office bearers etc.</p>	<p>Information about roles in the P&C were circulated earlier this year. It will be circulated again when recruitment for 2024 members begins.</p> <p>Item closed.</p>
<p>(T4 2022) Financial Questions carried over from Term 3 Meeting:</p> <ul style="list-style-type: none"> ● information on the P&C's policy on how restricted reserves are to be used; ● that future finance reports include a consolidated profit and loss statement and balance sheet; 	<p>Tony has drafted a restricted reserve policy. More stakeholders need to be consulted. Once reviewed it will be brought to the P&C.</p> <p>Finance Reports already include a P&L. We can add this to the website.</p> <p>Item closed</p>
<p>(T4 2022) Computers for Manly West - can the P&C source computers from large corporations who are getting rid of their computers.</p>	<p>This is not really a feasible option for the School given all the DoEd requirements.</p> <p>Item closed.</p>
<p>(T4 2022) What the P&C has accomplished over the years - attendees requested a detailed list of all the projects they have assisted the school with (e.g. COLA,</p>	<p>Work in progress, some information is outstanding and the website needs to be updated.</p>

<p>BASC building, playground equipment). It would be good for all parents to know how the P&C contributes to the school community.</p>	<p>22/8: Ongoing and will form part of the succession plan for sourcing members in 2024.</p>
<p>(T4 2022) Cyber-security event - to be discussed and organised for 2024.</p>	<p>Julie and the P&C are keen for this to take place for the parents. The School has already got various strategies and talks in place for the kids.</p> <p>One suggestion is Kristy Goodwin who is local and well known and respected in this space.</p> <p>Events Committee to investigate implementing this.</p>