



## Manly West Primary School P&C AGM 2017 Meeting Minutes

<b>Meeting Date:</b>	28th March 2017
<b>Time:</b>	7.00pm
<b>Location:</b>	School Library
<b>Attendees:</b>	PLEASE REFER TO ATTENDANCE SHEET
<b>Apologies:</b>	Sarah Falzarano Adrienne Bruce Nicole McNicol

### 1. Welcome: Apologies, Acceptance of previous minutes

- Welcome
- Apologies
- The 29<sup>th</sup> March 2016 AGM draft minutes were tabled at the meeting. They were approved by Michelle Lewis and seconded by Kate Grant.

### 2. President's Report – Ben Goodland

#### Introduction

Manly West Public School Parents & Citizens Association (P&C) is an energetic parent group dedicated to supporting Manly West Public School, Julie Organ, the School Principal, and teaching staff in providing a quality education with enhanced and improved outcomes in all learning areas for all pupils. The Manly West P&C Association partners with the school to provide key resources and tools to ensure the effective delivery of the Department of Education School Curriculum, as well as the best facilities we can. The relationship between the school and Manly West P&C is very positive and we work collaboratively to achieve the best outcomes to support the children's educational and learning needs.

The below report covers the period from late November 2016 during which time I have served as interim president for the P&C. I have included the final report from Mr Fred Kelly, who vacated the president's position in November, as annexure A.

#### General

The P&C is currently in a financially strong position with many of the funds dedicated to major projects in the pipeline. These include constructing a large shade shelter, the enhancement of BASC outdoor area and potentially introducing solar power to the school. This year the P&C provided in excess of \$148,000 to the school, albeit over a 14 month period. This was due to the P&C adopting a new financial year end in order to align with the school calendar year.

Since my tenure as President began in late November, the P&C have introduced and funded the new mobile Skoolbag communications application. This has started to address the identified communications gap between the school, the P&C and parents. The content on the app increases on a weekly basis and we think it is a welcome addition keeping parents up to date with news specific to their child's age group and activities at the school. Thank you to Jacquie Daddo and her team for embracing the app in the way they have and their continuing work in keeping the information up to date.

The P&C have also planned and funded a new digital noticeboard and school sign that will be installed during the Easter break. This is a welcome addition to the school. A huge thank you to Helen Yardley who has run this project.

Due to the growing nature of the P&C, and to ensure a strong future, communications and administrative assistants were introduced for both the general P&C and the band. Susanne Cairns (general P&C) and Nichole Macnicol (band) were the successful applicants and are both excelling in their roles. They have started to introduce new initiatives that will keep the P&C and band running smoothly through 2017 and beyond. I would like to thank them both for the work they have done to date.

I would like to echo the thanks from Fred Kelly's report to the all of the staff members of the P&C, particularly Sarah and her staff at BASC, Natalya in the uniform shop and Rachel and Shona in the canteen.

We are lucky to have Tracey Martin as the P&C events coordinator, Tracey and has worked tirelessly on events though out the year and has managed to secure some fantastic sponsorship from local businesses.

I would like to thank the executive, committees and sub-committee members for their support and commitment to the school throughout the last year.

We are very lucky at Manly West with how our community participates within the school. It is fabulous to see so many people giving up their time for so many activities to support our children; thank you to everyone that has volunteered in the Canteen, the Kitchen Garden and those that assist with classroom based activities.

There will be some changes ahead for the P&C Executive with the following members vacating their positions after several years:

- Kirsten Highnam - Secretary
- Kate Grant - Vice President
- Helen Yardley - Vice President
- Sarah Bickford – Executive Member

I would like to sincerely thank each and every one of them for their dedication to the school and for the years they have been on the Executive. Kirsten, Helen and Kate will still be involved by organising this year's school carnival on the 16th September, which I am sure will be a great success as planning is well underway. It has been a pleasure to work alongside you all for the last year. Thank you.

I would like to thank our Principal, Julie Organ, and her staff, for your support in working with the entire P&C community. It has been a steep learning curve for me and I am extremely grateful for your support and your approach dealing with the issues that have arisen.

To all the Manly West families, your contribution is highly valued and much appreciated. I am proud to be part of this school and would like to take this moment to encourage all parents to become involved in the Manly West Public School P&C. There is a wealth of experience in our parent and carer community and by

working together and sharing our expertise we can provide the best school experience for all the children who attend Manly West. You can make a real difference to your child's education.

Thank you.

Ben Goodland  
P&C President

## **Annexure A**

In my final year as President of Manly West P&C, my aim was to provide a financially strong and stable P&C for the incoming president and the executive. I believe the current executive and I have achieved this and it should be noted that there have been many challenges in trying to make this financial stability a reality.

I would like to reiterate that the support the school receives, from the community, the parents and carers and its students, is amazing and, this has contributed greatly to the success of 2016. I would really like to thank the senior executive of the P&C, in particular Kate Grant, Kirsten Highnam and Helen Yardley, for their support in making the P&C successful over the past two years while I have been president of the P&C.

On behalf of the P&C I would like to thank all of our staff for their dedication care and help they provide to our children throughout the year, particularly Sarah and her staff at BASC, Natalya in the uniform shop and Rachel and Shona in the canteen. I would like to thank the executive, committees and sub-committee members for their support and commitment to the school throughout 2016. I would especially like to thank the following and their teams for stepping up and doing a tremendous job in 2016:

- Fundraising Co-Ordinator - Tracey Martin
- BASC Chairperson - Megan Harris
- Band Co-Ordinators - Wendy Beard and Natalie Ball
- Enrichment Co-Ordinator - Anita Tymkiw
- Year 6 Farewell Co-ordinator - Kerrie King

With regards to our fundraisers, it was the aim of the P&C to ensure that both the parents and the students had fun in 2016 and to not be bombarded with continual fundraising activities. Our major fundraiser for the year, the Art Auction, was a great success. The standard of the art that our children produced was amazing and you could see that it had increased significantly since the last Art Auction in 2014. This was reflected in the amount that was raised, with the figure being in excess of \$26,000.

This year the P&C provided in excess of \$130,000 to the school with the following being provided to the school:

- Boys' Kindy Toilets \$11,000
- Literacy \$30,000
- Enrichment \$20,000
- Computers and Technology \$50,000
- Kitchen Garden \$16,000
- Canteen \$2,700

Refurbishing the Outdoor learning area between Old BASC and the Year 5 classrooms is still in the pipeline. The reason for the delay is due to department "Red Tape". The development of this area will be overseen by Sarah from BASC, and of course Julie Organ, and the new President of the P&C.

The future aim of the P&C is to raise funds for a large shade and weather shelter to be built between the new school hall and the canteen. It is the belief of the P&C executive that this will provide the children of Manly West with a great protective play and education area from the sun and weather and will be big enough for the whole school to gather under as a group. The amount that the P&C have budgeted for with regards to the development of this structure is \$350,000. Currently the P&C has \$200,000 raised which it will put towards this project, leaving sufficient funds available to provide for the school in 2017.

Funds raised from the 2017 carnival will be put towards this structure, making it possible that this project could be available for the school in 2018 dependent on the Department of Education and any "red tape" once again. In 2017 the P&C will provide the school with \$50,000 from current funds on hand with \$20,000 going to enrichment and \$30,000 provided for Literacy and Technology. A new digital sign will be installed on the roundabout to provide parents with up to the minute announcements about what is happening within the school community. Along with this sign and the new Manly West app that the P&C will be providing for the members of the school community, it is hoped that everyone will be kept up to date about what is going on at the school.

In 2016 the P&C took over the financial operations of the Manly West Bands. I would like to thank Rachel MaCallum and Gabi Davis, for doing an outstanding job in making this all come to fruition. All the bands all had their most successful year ever. I was lucky to see the Performance Band play at Town Hall this year and their standard was amazing. I would like to thank Penny Coucill and all of her tutors for making the Band program at Manly West so successful. I know the P&C and the school believe the band is a great asset to the school and it will continue to grow and succeed for many years to come.

On behalf of the P&C and the parents and carers of Manly West I would like to thank the deputy Principals, Mrs. Adrienne Bruce and Mrs. Wendy Mwanga, and all of the staff and the teachers for doing a fantastic job in educating and looking after our children in 2016. Finally I would like to thank the school Principal, Mrs. Julie Organ, for supporting and guiding me through my two years as President of the Manly West P&C. I have thoroughly enjoyed my time as president. This was my last year as a parent at Manly West with my daughter, Ruby, leaving this year and I know she has thoroughly enjoyed all of her time at Manly West and she has made lifelong friends. I wish to thank the school for everything over the past 8 years and I wish the new president, the executive, the principal, deputies, teachers, parents, carers, and especially the students at Manly West, all the best for the future.

Fred Kelly  
Manly West P&C President

### 3. Principal's Report – Julie Organ

#### Principal's message 2017

Julie Organ delivered the following report:

This year, we had two major events with the Art Auction, where every student in our school participated in completing the class artwork and our amazing Manly West Tale Production where every student also performed with dance, drama, fabulous costumes, props and lighting. This year, we introduced the new Science Technology, Engineering and Math's (STEM) room and strengthened our Science, Music and PDHPE programs across K-6. Computer coding was also introduced and supported the already successful Robotics programs.

Our students experience such a diverse cross section of programs including the Dance program, Arts North Dance and Music Festivals, the Choral Festival, the Math's Olympiad, the Premier's Debating, Public Speaking and Spelling competitions, the Band Eisteddfods and Festivals and the

large number of events for students to excel in sports at Local, Regional, State and National levels. Manly West PS also increased the grants from Sporting Australia to extend the range of sports and skills for students and introduced a new Kinder and Year 1 Social skills program to assist students playing together.

Manly West PS has been validated recently in November by the Department of Education against the School Excellence Framework and we have been acknowledged as excelling in a number of areas across Teaching, Learning and Leading Elements including the Learning Culture of our school. This is a great achievement and has been officially documented. *Julie stated in the meeting that she and staff did not want to put themselves as excelling in all areas unless they were able to show evidence of this across all age groups. Having said this, she reported that the school had still had excellent and very positive feedback on their progress which will help shape the direction of the school's next 3 year plan from 2018 – 2021. She noted that she felt Manly West needed more work on Assessment and Reporting Processes. She said that she felt the children should have more voice in their learning and that the school has started a visible learning program which the teachers hope to develop further so all children can see how they are progressing and what they need to do to help them achieve their goals. This program will apply from Kindergarten through to Year 6 and will continue to be developed over the next 3 years as one of the school's key goals.*

### **Our School Vision 2015-2017 has 3 strategic directions:**

#### **When reflecting on the Quality Teaching Direction:**

The staff worked tirelessly this year on Quality Teaching and introduced Visible Learning for students. They continued to focus on Literacy and Math's as well as the new syllabus areas. The students directly benefited from the increase of knowledge, teaching skills and innovative program approaches. The evidence of success was evident in our NAPLAN and PLAN data.

#### **When reflecting on Building Leadership and Student and Staff capacity**

We have embedded a professional learning culture of collaboration and communication across grades using the Australian Professional Standards of Teaching. Instructional Leadership was introduced this year with teachers mentoring, coaching and providing explicit teaching assistance to their colleagues. *Julie reported that she was hoping to give the Student Representative Council a real voice and to build their leadership skills and capacity.*

The Positive Behaviour for Engaging Learners (PBEL) has been further strengthened with the introduction of the Bounce Back program. Over 200 parents attended the Bounce Back and Resilience workshops. Building student capacity continues through our K-6 leadership programs, the Student Representative Council (SRC) and students hosting assemblies. These programs highlight the focus we are placing on Student Wellbeing. It is increasingly clear that students need to be feeling happy, safe and secure to maximise the benefits from the program offered to them. Enrichment and Learning support programs have also increased and strengthened this year. Evidence of improvement surrounding this strategic direction came in the form of teacher accreditations, leadership programs, data of extensive programs offered, student surveys and decreased behaviour incidences. *Wendy Mwonga noted that whilst the parent attendance at the Bounce Back and Resilience workshops had been very high, the Numeracy workshops had not had as*

*great a take up. When parents had been surveyed, they had suggested evening workshops would be preferable, but attendance had been higher at workshops held during the day.*

**When reflecting on the third strategic direction Transparent Whole School Culture, this** is really about our partnerships, which includes a school wide collective responsibility. We recently conducted interviews with our 2017 Prefect Team and it was clear from their responses that they, as representatives of our student body are becoming increasingly aware and responsible as local and global citizens. They want to help others. Many of them suggested that they were very appreciative of what is offered at Manly West and that they wanted to give back to their school with programs such as the Buddies, the Trucks and Blocks and through many of our community programs such as the Stephanie Alexander Kitchen Garden, the SRC commitments and the Northern Beaches Learning Alliance projects such as the Leadership Camp, Design and Make and Project Penguin.

Our students are being actively encouraged to develop learning goals, to gain feedback from teachers and to use student voice with their teachers and all the partnerships are encouraged to support them with their aspirations, challenges and achievements.

We have supported parents through a number of parent workshops this year and value the incredibly large number of parents/ caregivers and community volunteers who assist us with learning in the classrooms and beyond. The evidence is clear that all stakeholders are positive about the partnerships. Parent surveys and PLAN data also support this.

Manly West students benefited first hand from the fundraising that has been organized by the P&C this year including the Art Auction major event. The school has been able to purchase

\$30,000 worth of quality teaching texts, readers and maths equipment for all classes and access teachers to support enrichment and learning difficulties. The library has new computers and the Year 5 and 6 students will have a ratio of 2:1 computers by the end of the year. *Julie noted that some of the new computers in the library had had new hard drives installed rather than being replaced altogether.* The Stephanie Alexander Kitchen Garden has continued to strengthen and is integrated across K-6. On behalf of the students and staff, I would like to thank the P&C community led by the former President Mr. Fred Kelly, and the current President Mr. Ben Goodland for the amazing whole school support that has been evident this year and for all these wonderful resources. *Julie also thanked and ~~farewelled~~fare welled those Year 6 families who had been with the school for a long time, in some instances up to 17 and 21 years, for their long standing support.*

Mrs Julie Organ

Principal, Manly West PS

#### **4. Finance Chair and Treasurer's Report for Year ending 31<sup>st</sup> December 2016**

##### **Finance Committee Report March 2017**

You may not realise this but the Manly West P&C is big business!! With more than \$1m in revenue and more than 20 employees – this is a serious enterprise!

For this reason, the P&C has a dedicated Finance Committee. The role of the Finance subcommittee is to:

- a) Manage the funds of the association and its subcommittees
- b) Monitor the expenditure of P&C funds given to the school
- c) Advise the school on P&C financial matters as required

The 2017 budget and 2016 year-end financial information are provided in the Treasurer's report. Some highlights of 2016:

- First full year financial statements under the new financial year (which was aligned to the school year) and using the new accounting software! (Which has been brilliant!)
- Successful audit of the financial statements.
- The committee takes the P&C's responsibilities as employer seriously and has devoted time discussing staffing / employment matters.

Finally I'd like to thank to the Finance Committee for a great year in particular to Michelle for being simply wonderful as Treasurer.

Happy Financial New Year!

Darren Wickham  
Chair – Finance Committee

### Treasurer Report for Year ending 31 December 2016

In 2016 we adopted a new financial year end; aligned to the school calendar year. The audited reports for 2016 have a 14 month comparison to allow for this. We have also moved to online banking in 2016. This tool allows our volunteers to approve payments online anytime and anywhere.

The Band and Enrichment portfolios have transferred from the school to the P&C in 2016 and is reflected in the audited reports. Communication is vital for the P&C in our fundraising efforts. We are spending more on technology and staff to raise awareness of our role at the school.

Grants are another form of income for the P&C. In 2016 the government grant of \$21k where used to support well needed paint work on the school building. The \$2k from Stocklands is earmarked towards another water tank for the kitchen garden in 2017.

Fundraising efforts where above expectations with \$40k raised towards our goal of providing the school with a Shade Shelter in the next 2 years. The Art Auction, Easter meet and greet and the Mother's Day stall where the stand out fundraisers for 2016.

A big thank you to all the volunteers and school community for their ongoing support. Together we are creating a vibrant school with outstanding facilities.

#### Contributions was received from various sub-committees as follows:

Canteen	\$ 13,000
Uniform Shop	\$ 7,000
	<u>\$ 20,000</u>

#### The school has received the following donations in 2016:

Technology lab	\$ 29,000
Literacy, numeracy & library	\$ 30,000
P&C Contributions	<u>\$ 59,000</u>

K-2 Boys toilet	\$ 10,076
Furniture	\$ 5,000
Airconditioner (canteen)	\$ 2,690
Overhead Projectors	\$ 10,000
Smart board Repairs	\$ 7,500
Electronic Notice Board	\$ 18,620
Science Program (Kitchen garden)	\$ 16,000
Enrichment ( Maths program)	\$ 20,000
P&C Donations to School	<u>\$ 89,886</u>
Total P&C Donations to School	<u>\$ 148,886</u>



Operating Budget vs Actual 2016			2016 Budget	2016 Budget	2016 Actual	2017 Budget
	No of students	\$ Value/ student	From Cash Reserves	From Operating Surplus		From Cash Reserves
Reserves as at 1/01/16					237,419	
<b>INCOME</b>						
Canteen Contributions			12,000	1,000	13,000	3,000
Uniform Shop Contributions				7,000	7,000	7,000
Fundraising Activities				20,000	40,101	72,000
P&C Parent Contributions				62,719	59,000	50,000
Grant - Painting				20,000	21,000	15,000
Enrichment					3,831	
Interest					364	
<b>Total Income</b>				<b>122,719</b>	<b>144,296</b>	<b>147,000</b>
<b>EXPENSES</b>						
Legal Fees					3,000	1,000
Audit				2,790	2,970	2,970
P&C Functions				1,500	1,976	2,500
Donation - Repairs to Toilets				8,094	10,076	
Wages					20,000	22,000
Grants- Band & Yr 6 function					1,953	2,334
				12,000	20,680	
Insurance				3,000	2,538	2,538
Workshops				2,475	2,475	5,000
Bushlink				4,000	4,840	
Kitchen Garden				2,000	1,943	200
Stationery & Postage				200	140	
Technology (MYOB/Schoolbag)				800	2,334	
Gifts					335	500
Bank Fees					152	
P&C Donations(Smartboards/furniture/aircon)					22,500	
Shade Shelter						10,000
<b>Total Expenses</b>				<b>36,859</b>	<b>97,912</b>	<b>49,042</b>
(Deficit)/Surplus				<b>85,860</b>	<b>46,384</b>	<b>97,958</b>
<b>Expenditure for School</b>						
Literacy,numeracy & library		P&C Contribution	30,000			
Technology Yr 5 laptop lab		P&C Contribution	29,000			
			<u>59,000</u>			
K-2 Boys toilet		Donation	10,076			
Furniture		Donation	5,000			
Airconditoner (canteen)		Donation	2,690			
Overhead Projectors		Donation	10,000			
Smartboard Repairs		Donation	7,500			
Electronic Notice Board		Donation	18,620			
Kitchen garden		Donation	16,000			
Enrichment - maths program		Donation	20,000			
			<u>89,886</u>			
<b>Total to School</b>			<b>148,886</b>			
Remaining Funds in Library Fund			4,760			
<b>Cash Reserves</b>						
Building Account				13,797		
General Account				32,942		
Carnival Account(Fundraising)				169,833		
<b>Total Cash Reserves as at 31 December 2016</b>				<b>216,571</b>		
<b>Add Operating Surplus/(Deficit) 2016</b>				<b>46,384</b>		
Less P&C Contributions				<b>(59,000)</b>		<b>(50,000)</b>
<b>Expected Loss as at 31 December 2016</b>				<b>(12,616)</b>		<b>47,958</b>
<b>2017</b>						
Enrichment		P&C Contributions				20,000
Literacy,Numeracy & Library		P&C Contributions				30,000
Solar Panelling		Building Fund(excess)				20,000

Michelle reported that the P&C had benefitted from generous sponsorship opportunities in the last financial year at the fundraising events hosted by the P&C. This had allowed for \$40,000 of funding to be contributed by the P&C to the school. In 2017 funds given to the school by the P&C will go towards literacy, numeracy, library and enrichment costs.

Michelle reported that funds raised at the P&C Carnival in September would be put towards a new Shade Shelter at the school.

It was noted by Kirsten Highnam that voluntary P&C contributions had decreased by 50% compared to previous years. Julie explained that this was in part due to the new style of invoicing which separates the P&C contribution from the total bill issued by the school. Michelle noted that it was hoped the use of the skoolbag app would encourage more P&C contributions.

Anita Tymkiw asked whether the line item in the Budget of \$3,831 for Enrichment could be clarified **by identifying by identifying** it as the budget for P&C Enrichment Activities run by the Enrichment committee rather than the general P&C funding of enrichment activities run by the school. Michelle confirmed that this could be amended in the Treasurer's Report for 31<sup>st</sup> December 2016.

The Audited accounts for the P&C for the financial year ending 31<sup>st</sup> December 2016 were tabled. They were approved by Melina Rohan and seconded by Kate Grant.

## 5. Nominations & Voting for Office Bearers, Sub-committee co-ordinators & Members 2017/18

All positions become vacant at an AGM and the following positions are available:

Position	Nomination	Nominated by	Seconded by
<b>President</b>	Ben Goodland	Ben Goodland	Kate Grant
<b>Vice President</b>	Tracey Martin	Tracey Martin	Kirsten Highnam
<b>Vice President</b>	Clinton Alver	Clinton Alver	Ben Goodland
<b>Secretary</b>	Megan Harries	Megan Harries	Kirsten Highnam
<b>Treasurer</b>	Michelle Lewis	Michelle Lewis	Ben Goodland
<b>Executive 1</b>	Rebecca Sutherland	Rebecca Sutherland	Clinton Alver
<b>Executive 2</b>	Jessica Kirkham	Jessica Kirkham	Rebecca Sutherland
<b>Executive 3</b>	Jo Dowd	Jo Dowd	Kimbyl Mann
<b>Executive 4</b>	Kimbyl Mann	Kimbyl Mann	Jo Dowd
<b>Executive 5</b>	Melina Rohan	Melina Rohan	Sarah Bickford
<b>Executive 6</b>			
<b>Finance Chair</b>	Darren Wickham	Darren Wickham	Melina Rohan
<b>Events/Fundraising/ Carnival Co-ord</b>	Tracey Martin	Tracey Martin	Kirsten Highnam

<b>Uniform Shop Manager</b>	Natalya Hansson	Natalya Hansson	Ben Goodland
<b>Canteen Co-ord</b>	Audrey Watson	Audrey Watson	Kate Grant
<b>Environment Co-ord</b>	Olivia Hibbittert	Olivia Hibbittert	Ben Goodland
<b>Enrichment Co-ord</b>	<a href="#">Jo Sommers</a>	<a href="#">Anita Tymkiw</a>	<a href="#">Kirsten Highnam</a>
<b>Traffic Co-Ord</b>	Richard Green	Richard Green	Rebecca Sutherland
<b>BASC Chair</b>	Sarah Falzarno	Sarah Falzarno	Megan Harries
<b>BASC Treasurer</b>	Guy Holley	Guy Holley	Kirsten Highnam
<b>BASC Secretary</b>	Melina Rohan	Melina Rohan	Megan Harries
<b>P&amp;C Finance Rep</b>	Michelle Lewis	Michelle Lewis	Ben Goodland
<b>P&amp;C Band Rep</b>	Rebecca Sutherland	Rebecca Sutherland	Kirsten Highnam
<b>P&amp;C BASC Rep</b>	Megan Harries	Megan Harries	Kirsten Highnam

## 6. Any Other Business

### 6.1 Volunteer needed to work alongside the P&C in putting together a submission to the Department of Education for a new shade shelter at Manly West.

*Ben Goodland reported that the P&C is continuing to fundraise for a soft cover shade shelter on the school grounds. However, he noted that there have been significant delays in applications made by Northern Beaches schools for building works. This seems to be down to a backlog in applications being processed by the Department of Education's Northern Beaches Asset Management Unit (AMU). Ben noted that the school is still waiting for the AMU to approve an outdoor area for BASC which has been waiting for approval for over 18 months. Julie Organ indicated that the AMU should hopefully be coming to the school in April with a view to progressing the building of this area.*

*Ben noted that the P&C could expect delays of up to two years to get approval for a shade shelter. During this period, he suggested that it would be a good idea for the P&C to advertise for a volunteer willing to run the project on behalf of the P&C. Julie noted that is role should not be an onerous one requiring any special skills. It would require obtaining the views of staff, the principal and the P&C on the best position in the school grounds for installing the shelter so that everyone's needs can be best met and reporting these back at P&C meetings.*

*It was agreed that the P&C would advertise this position.*

### 6.2 Approval of P&C funding for solar panels at Manly West.

*Ben Goodland reported that the P&C had voted at an Executive Meeting earlier in the term to ask the parent community at General Meeting to approve the funding of \$20,000 towards the installation of solar panels at the school.*

*He reported that the P&C currently has sufficient funds to contribute \$20,000 towards solar panels this financial year. He noted that funding solar panels would not delay the P&C's main*

*fundraising objective of paying for a school shade shelter, as the timeframe for getting approval for a shelter would allow sufficient time to raise enough funds to pay for it.*

*Kirsten Highnam reported that she, Julie Organ, and Danielle Mulder had attended a meeting with the Department of Education to discuss the Department's position on supporting schools to install solar. She reported that the Department would match any investment made by the school on a dollar for dollar basis. This funding was available to older schools like Manly West to enable them to 'catch up' with the solar installation being put into new schools. She noted that it is now the Department's policy to only allow schools to install additional air conditioning capacity when it can be offset by the school installing solar or other renewable energy sources.*

*Melina Rohan referred to the electricity black out that had occurred during the heatwave over the summer months, where students at BASC had experienced temperatures over 40 degrees Celsius. She noted that lack of air conditioning in summer months, with current temperature surges, would lead to poor learning outcomes and stated that the ability to increase air conditioning at the school would be another reason to support solar panels.*

*Julie Organ reported that the school does currently have a number of different areas with air conditioning, including all the demountable classrooms, the library, the computer Lapland area, BASC and the Toone Room. On days with high temperatures children were rotated between these rooms. She further stated that the school is at its limit in term of electrical capacity without a further upgrade to its circuit boards. Julie reported that the school had \$30,000 in funds available to also contribute towards solar panels.*

*Clinton Alver clarified that installing solar would not increase the school's electrical capacity and avoid further blackouts nor would it lead to additional air conditioning being installed in the school at this point in time.*

*Kirsten Highnam reported that the installation of solar was promoted by the P&C with a view to reducing the school's fossil fuel energy consumption generally which would benefit the community. It was also seen as an opportunity for the students at the school to have a valuable learning resource that could be integrated into the school curriculum at all levels. She reported that the Department suggested applying for funding for a monitor to provide feedback to students showing the production of energy by the panels on a real time basis.*

*A number of attendees, including Kimbly Mann, suggested that the school and P&C's money would be better spent on other things and asked whether the school could apply for a smaller solar capacity and battery storage. Kirsten Highnam reported that the Department had already confirmed that they would not fund solar batteries as they do not feel the technology is sufficiently advanced. Nor would they support the school selling excess energy to local consumers as this would pose legal problems for the Department. Kimbly asked whether the Department could fund the school for other environmental initiatives. Kirsten Highnam reported that the current grant was only available for solar panels. However, the savings made by installing solar in the first year could be kept by the school and used for other environmental initiatives including LED lighting and supporting behavioral changes by staff and students to reduce their energy consumption and reduce waste at the school.*

*Ben Goodland asked the attendees to vote whether in favour of the P&C making a \$20,000 contribution towards solar panels this financial year. The vote was carried with a majority voting in favour.*

### **6.3 Approval of current Annual Subscription Fee of \$1 to join the P&C Association**

*This was approved by Ben Goodland and seconded by Kate Grant.*

### **6.4 AOB**

*Ben Goodland thanked Richard Green for his work on behalf of the school in submitting an application to the Northern Beaches Council to endorse the adoption of a traffic safety island at the intersection of Hill Street and Balgowlah Road.*

*It was noted that traffic speeds had been registered as regularly exceeding the speed limit at this stretch of road and that it was a particularly dangerous crossing point for students.*

*It was noted that students at the school using Manly Park for sport, and those students living in the direction of Manly Vale regularly used this area to cross.*

*Kirsten Highnam reported that the council had indicated the crossing would be put in by June this year.*

### **Meeting Closed:**

AGM 2018 is scheduled for Tuesday 29th March 2018