



P&C General Meeting - AGENDA

Term 4 – 24 November, 7.30am

Supporting our school, our students, and our school community

7.30am	Meeting open	Tony Falzarano
7.31am	Conflict of Interest Declaration	
7.32am	Attendance and Apologies	
7.33am	Welcome to new members	
7.34am	Minutes of 2023 Term 3 General Meeting <i>Motion 1: That the Minutes of the Meeting be adopted</i>	All
7.36am	Review of Open Action Items from 2023 Term 3 General Meeting <i>Motion 2: That the Term 3 2023 General Meeting Action Items have been reviewed (see below)</i>	Owners
7.40am	MWPS Principal's Report	Wendy Mwanga
7.50am	Treasurer's Report	Tony Falzarano
8.00am	Sub-Committee Updates <ul style="list-style-type: none"> ● Band ● BASC ● Canteen ● Environment & Kitchen Garden ● Events & Fundraising ● Uniform ● Year 6 <i>Reports taken as read.</i>	Owners
8.15am	Other business:	
8.20am	Nominations for "Casual Vacancies"	
8.25am	Correspondence	
8.30am	Meeting close	Tony Falzarano

ACTION ITEMS:

ITEM	UPDATE
<p>(T3 2023) Learning Support - new 22/8 Julie to consider what additional learning support can be provided if the P&C contributes funding for part or all of the cost. She will check with her Business Manager as to how much a resource costs.</p>	
<p>(T3 2023) Support for Neurodivergent Students - new 22/8 Wendy and her team to consider how to communicate information about what the school is able to do to support neurodivergent students with a view to having a special session on this topic to further encourage community support amongst parents, and understanding about the schools role and limitations. Lucy spoke with Wendy and propose having a P&C organised and hosted evening where School provides one part of the content.</p>	
<p>(T2 2023) Building Project - School Hall Invite <i>Expressions of Interest</i> from Community for an architect</p>	<p>22/8: Awaiting further update from the Department of Education. Too early to call for EoI for architects. This will be a long term item.</p>
<p>(T2 2023) BASC Independent Report new 22/8 Elissa to get an independent consultant report on best practice, 5-year strategy and, options for dealing with wait lists</p>	
<p>(T4 2022) P&C Annual General Meeting - attendees requested there is information sent out this year about the voting process at the AGM which will give people time to become financial members if they wish to participate in voting for office bearers etc.</p>	<p>Information about roles in the P&C were circulated earlier this year. It will be circulated again when recruitment for 2024 members begins.</p> <p>Item closed.</p>
<p>(T4 2022) Financial Questions carried over from Term 3 Meeting:</p> <ul style="list-style-type: none"> ● information on the P&C's policy on how restricted reserves are to be used; ● that future finance reports include a consolidated profit and loss statement and balance sheet; 	<p>Tony has drafted a restricted reserve policy. More stakeholders need to be consulted. Once reviewed it will be brought to the P&C.</p> <p>Finance Reports already include a P&L. We can add this to the website.</p> <p>Item closed</p>
<p>(T4 2022) Computers for Manly West - can the P&C source computers from large corporations who are getting rid of their computers.</p>	<p>This is not really a feasible option for the School given all the DoEd requirements.</p> <p>Item closed.</p>
<p>(T4 2022) What the P&C has accomplished over the years - attendees requested a detailed list of all the projects they have assisted the school with (e.g. COLA,</p>	<p>Item closed. Updated on website.</p> <p>22/8: Ongoing and will form part of the</p>

<p>BASC building, playground equipment). It would be good for all parents to know how the P&C contributes to the school community.</p>	<p>succession plan for sourcing members in 2024.</p>
<p>(T4 2022) Cyber-security event - to be discussed and organised for 2024.</p>	<p>Julie and the P&C are keen for this to take place for the parents. The School has already got various strategies and talks in place for the kids.</p> <p>One suggestion is Kristy Goodwin who is local and well known and respected in this space.</p> <p>Events Committee to investigate implementing this.</p>