

Uniform Sub-committee

Report Date

Monday 20 November 2023

Kate Raynor– Uniform Subcommittee Convenor

Ashleigh Searle – Uniform shop manager

The purpose of this report is to provide an update on the following:

- Financial performance
- Sports skorts launch
- Stock levels
- Kindergarten orientation report

Summary Term 3:

Financial performance:

Our financials are largely on track. YTD gross sales of \$140k. We have had a successful fourth term where sales have increased. With a slightly higher Kindy intake of 116 students for 2024 compared to 109 this year, we expect our total sales to largely align with previous year sales.

Girls Sports Skorts introduction:

We finally received our new sports skorts at the end of October. The timing was a little delayed but this worked out perfectly, as we hosted our annual Kindergarten Orientation earlier this month.

We advertised their arrival as a Christmas has come early special. Their launch coinciding with the orientation was very successful and within the first two hours we had sold out of 30 size 6. The days that followed were just as positive with another 30 orders being wrapped in special Christmas paper and delivered to the classrooms. We are hoping their popularity will continue and we are thankful for the support the P&C have given thus far in assuring this projects success.



Stock Availability and Order Status:

Most items are in stock with only a few of our summer hair accessories currently out of stock. We have placed an order with our supplier and new stock is due to arrive at the end of this term. Apart from our hats we do not expect any stock shortages for the first term. We have a limited number of hats in stock. Our supplier is out of stock for both the S/M and M/L hats. Stock is due mid-December. We will be placing an order in the holidays to make sure we have plenty on hand for the start of the new year.

Kindergarten Orientation:

We had another successful Kindergarten Orientation on both the 31st October and 8th November. It was wonderful to see all the nervous excitement in the children who visited the shop with their proud parents. I would like to thank the following volunteers Alison Gracia, Jane Reoch, Rebecca Power, Kelly Roberts, Helen McBride, Kate Raynor and Luisia Fryday, who stepped up to help coordinate and manage the sales of our Kindergarten packs those days. Having current parents in store assisted in answering the questions some of our new parents had on uniform and made the checkout process run smoother and faster.



What's ahead:

With the end of the year drawing closer, our next focus will be ensuring that we have all our orders in place with our suppliers for the start of 2024. Any outstanding invoices will be paid and a manual stock take will be done. The uniform shop will be closed for the school holidays. Parents will still be able to make purchases online and all online orders placed during the holidays will be packed and processed on the 30 January 2024.

In 2024 the uniform shop would like to purchase barcode scanners that will be compatible with the in-store Shopify system. This new equipment will help us scan items quicker making the till checkout process more efficient and will also help with the manual stock counts which need to be performed on a twice-yearly basis.

